



TH REALTY, INC.

Pacific Guardian Tower, 1440 Kapiolani Blvd., Suite 108, Honolulu, HI 96814

Phone: (808) 947-9995 - Fax: (808) 941-4198 - www.threntals.com

*****PLEASE READ CAREFULLY*****

There is **\$ 10.00 non-refundable processing charge** payable in cash, cashiers check or money order per each applicant/occupant (18 years and older) submitted to TH Realty, Inc. You must submit the processing fee, executed application and all supporting documents before we begin your application process.

Our company takes pride in placing most overall **qualified tenants** into our rental properties. We provide equal housing opportunity for all who apply: we do not discriminate on basis of race, color, religion, sex, handicap, national origin or familial status.

SELECTION CRITERIA:

➤ **Financially qualified based on VERIFIABLE INCOME:**

We require 3:1 gross wages to rent ratio- you must earn three times monthly rent.

- ✓ **Employment Verification:** Copies of recent pay stubs must be provided.
- ✓ **Military Applicants:** Copy of your BAQ or LES must be provided.
- ✓ **Self-Employed:** Copies of prior two years Federal Tax Return, or earnings statement prepared by a Certified Public Accountant.
- ✓ **Foreign Students:** Copy of your passport and your I-20 Form. A bank statement and a letter of guarantee from your parents may be additionally required.

➤ **Satisfactory credit history:** Your credit history report will be requested from Tenantcheck an Equifax systems affiliate.

➤ **Satisfactory landlord references:** We will verify your tenancy and rent payment history with both your current landlord and your previous landlord. In addition, we will contact the building managers of the building recently resided in by you for history of house rule violations, if any.

➤ **All proposed applicant/occupants- eighteen years and older-** are required to sign the rental agreement and the application.

➤ **A copy of a current picture ID with valid social security number must be provided with your application for all proposed applicant/occupants- eighteen years and older.**

Once your application form, all supporting documents, and application fee are received, our office will process your application. **It normally takes 3 to 4 business days to complete the application process.** All applications will become property of TH Realty, Inc. and we will not provide a copy of your completed application to you.

If application is approved and applicant/occupant agrees to rent, TH Realty, Inc. must receive the full security deposit and the first month rent in the form of **CASH, A CASHIERS CHECK or A MONEY ORDER.**

Please be advised that TH Realty, Inc. and their owner's have a no pet policy for all of the rental properties.

Thank you for submitting your application with TH Realty, Inc.





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FEE: \$10.00 per applicant/occupants (18 years & older) Amount Paid \$ _____ Date: _____ Received By: _____

For rental unit located at: _____ Desired Move-In Date _____

Name of Applicant: _____ SSN: _____

Name of Co- Applicant: _____ SSN: _____

Resident Telephone: _____ Business Telephone: _____ Other Telephone: _____

Name of Additional Occupants: _____ SSN: _____
(Minors, 0-17 years old) _____ SSN: _____

Present Address: _____ City/State/Zip: _____

From/To: _____ / _____ Rent Amount: \$ _____ City/State/Zip: _____

Landlord's Name: _____ Landlord's Telephone: _____

Previous Address: _____ City/State/Zip: _____

From/To: _____ / _____ Rent Amount: \$ _____ Reason for moving: _____

Landlord's Name: _____ Landlord's Telephone: _____

Applicant's Current Employer: _____ Position Held: _____

Employer's Address: _____ Date Employed: _____ Salary: \$ _____

Supervisor's Name: _____ Supervisor's Telephone: _____

Co- Applicant's Current Employer: _____ Position Held: _____

Employer's Address: _____ Date Employed: _____ Salary: \$ _____

Supervisor's Name: _____ Supervisor's Telephone: _____

Previous Employer: _____ Position Held: _____

Employer's Address: _____ Date Employed: _____ Salary: \$ _____

Supervisor's Name: _____ Supervisor's Telephone: _____

Source of Other Income: _____ Amount: \$ _____

Verifiable by: _____ Telephone: _____

Bank Name: _____ Checking Account #: _____

Bank Name: _____ Saving Account #: _____

Personal Reference: _____ Telephone: _____

Address: _____ Relationship: _____

Personal Reference: _____ Relationship: _____

Address: _____ Relationship: _____

In Case of Emergency, Notify: _____ Telephone: _____

Address: _____ Relationship: _____

I hereby give my permission for you to perform a criminal background check. I have read the above form and I understand that if I cause a financial loss to my landlord. My name may be placed in the files of Tenantcheck (Equifax System Affiliate) and such information will be furnished to subscribers who have a bona fide and legal need to make an inquiry. I also understand that causing a financial loss may limit my ability to obtain credit or lease other dwelling units. I hereby authorize consumer-reporting agencies to provide you with consumer reports relation to me. I hereby give my permission for you and Tenantcheck (Equifax System Affiliate) to verify the above information.

Applicant/Occupant Signature: _____ Date: _____

Applicant/Occupant Signature: _____ Date: _____